

Human Resources Committee Action Log

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
891	28/06/2023	6b	Update of progress regarding Countryside Traineeships	JA	By next meeting	The scheme last ran in 2019 and has been replaced by Job Growth Wales+. Contact has been made with Pembrokeshire College regarding the level 2 Countryside and Environment Course. The possibility of Apprenticeships has also been raised with them. A meeting with Tir Coed has been arranged for 5 September 2023
892	28/06/2023	6d	Update regarding the Kickstart scheme	JA	By the next meeting	Completed. Information sent to Members via email.
893	28/06/2023	7b	Include the percentage of sickness absence in the next report with confirmation as to how this is calculated.	JA	By next meeting	
894	28/06/2023	7c	Staff Benefits to be added as an agenda item to the next Employee Forum.	CL	By next Employee Forum meeting	Next Employee Forum scheduled for 8 th November at 2pm.
895	28/06/2023	7d	An audit of home working self-assessments	JA	Autumn 2023	Revised Forms sent to line managers 18/09/23 for completion by all staff who work from home. Completed forms to be returned to HR for storage on the employee file.