

## Action Log – Operational Review Committee

ID	Meeting Date	Minute Ref	Action Required	By whom	Timescale	Progress
975	06/03/2024	6	Request for report on Activities and Events to a future meeting	SP		Complete. Included in March 2025 report.
1042	18/12/2024	8	Coast Path Risk Assessment Tender - to request an update regarding the progress of the tender from the relevant team.	MT	By next meeting	Complete. Information on tender circulated to Members. Additional update: Work has commenced by the consultant; a workshop has taken place with operational staff, as well as specific meetings and discussions with key staff, including a coast path visit with the Access Team Leader, more visits are planned with key staff in February, and a further workshop is planned for March.
1043	18/12/2024	8	Decarbonisation / Sustainability Officer - update on recruitment.	MT	By the next meeting	Internal recruitment – new Officer to start in post in early March.
1044	18/12/2024	8	To feature the Green Room Redevelopment in future reports.	MT		Complete. Added as item on performance reporting system and Building Manager to update item. It has been included in the Assurance Monitoring Report – Compliance, Public and Statutory Duties and Corporate Improvement that goes to Audit and Corporate Services. This is because on review it falls outside scope of report for Priority Projects/ Indicators in terms of Well-being Objectives and fits better within the Assurance report.
1045	18/12/2024		Pembrokeshire Coastal Forum to present at a future meeting.			