

REPORT OF THE CONSERVATION POLICY OFFICER

SUBJECT: REVIEW OF PEMBROKESHIRE COAST NATIONAL PARK MANAGEMENT PLAN

Purpose of Report

To agree a revised timetable for preparing a National Park Management Plan for the period 2015-19.

Background

A Delivery Agreement setting out the process for reviewing the National Park Management Plan (2009-13) was agreed at the NPA meeting of 26th September 2012¹.

The timetable was however delayed in order to reflect, as might be necessary:

- a new Welsh Government Policy Statement for Protected Landscapes in Wales (draft issued in June 2013)
- anticipated guidance from Natural Resources Wales on management planning for national parks in Wales
- the report of the Commission of Public Service Governance and Delivery (“the Williams Commission”) (issued in January 2014)²

To accommodate the delay, Members agreed that a technical update of the Management Plan (2009-13) should be carried out to extend the Plan’s life until the end of 2014³.

The original Delivery Agreement included an undertaking to review the process if it fell behind schedule by three months or more. Accordingly, this report presents a revised Delivery Agreement, for production of a National Park Management Plan for the period 2015-19, for Members’ approval. The revised Delivery Agreement is attached at Appendix A; the more significant revisions are identified as tracked changes.

Proposed Approach

Given the fundamental building blocks already in place in the current Management Plan, the revised Delivery Agreement at Appendix A (like the one previously agreed) focuses on the timetable for what will principally be a review of Management Plan

1

http://www.pembrokeshirecoast.org.uk/Files/files/Committee/NPA/26_09_12/48_12%20Management%20Plan%20Rep.pdf

² As far as these issues are concerned, a final Policy Statement is still awaited, Natural Resources Wales has indicated that it will not be issuing new guidance on management plans (although there will be guidance on implementing an ecosystems approach in national park management), and there is nothing in the report of the Williams Commission to delay the preparation of the management plan.

³ The consultation period on these updates closed on 31st March 2014, and a report of consultations to the NPA will follow.

policies⁴. The Delivery Agreement sets out the key stages for review of the Management Plan and outlines the ways in which people can get involved.

Subject to National Park Authority approval, the revised Delivery Agreement at Appendix A will provide the formal framework for reviewing the Plan.

Timetable

Although the Management Plan review was delayed in 2013, informal contact with partner organisations has taken place. A list of organisations contacted is included at Appendix B for information. This has enabled the Park Direction team to update baseline evidence on the state of the National Park and factors affecting it, the current legislative and policy context, and indicative policy and management requirements. The NPA's Research and Sustainability Appraisal Officer, Philip Barlow, is carrying out a review of relevant policies and programmes (required for Sustainability Appraisal of the Plan), screening for environmental and socio-economic impacts, and screening for likely effects on European conservation sites (as required by the EC Habitats Directive⁵). Officers have also had input to forthcoming guidance from Natural Resources Wales on integrating ecosystem management with protected landscape management.

As a result, officers are in a position to present the following timetable in the revised Delivery Agreement. It is proposed to finalise the replacement Management Plan by December 2014 for publication early in 2015.

⁴ "...it has been argued that National Park Management Plans should be objective-led. These objectives set the justification for the policies and actions identified in the Management Plan. This organising structure means that a review, and the responses to monitoring and any unexpected changes, can be systematic and transparent. Thus necessary changes in objectives can be made and its impact then traced down through the policies and Action Plan without the need to reassess the policy set as a whole." (paragraph 5.11, National Park Management Plans Guidance Welsh Assembly Government & Countryside Council for Wales)

⁵ The relevant UK legislation is The Conservation of Habitats and Species Regulations 2010

Summary programme for review of the Management Plan

What	By whom/when
Approval of revised Delivery Agreement	National Park Authority 2 nd April 2014
Core Group meeting 1 to discuss draft documents (see below for a description of this group's membership and roles) Draft documents to be discussed: the Management Plan; Sustainability Appraisal (including Strategic Environmental Assessment and Habitats Regulations report); Equality Impact report.	Core Group 16 th April 2014
Core Group meeting 2 (if required) to discuss draft documents	Core Group 7 th May 2014 (if required)
Approval of consultation draft Management Plan, Sustainability Appraisal (including Strategic Environmental Assessment and Habitats Regulations report), Equality Impact report.	National Park Authority 11 th June 2014
Public consultation on the documents	Park Direction Team August 2014 – October 2014 (12 weeks)
Report of consultations and amended documents for approval	National Park Authority December 2014 (date to be set)
Publication of Management Plan	Park Direction/Graphics Team January 2015

An Action Plan for the NPA will be prepared, as a primarily internal exercise, in parallel to Management Plan review. It is envisaged that this will feed in to the proposed consultation on National Park Authority priorities as part of its strategic budgeting/savings programme.

Member/Officer Core Group

The Core Group referred to in the timetable above will act as a sounding board and discussion forum for key documents and proposals prior to consideration/approval by the National Park Authority.

Membership of the Core Group was agreed at the National Park Authority meeting of 26th September 2012 and it is not proposed to alter the membership. Thus it is proposed that the Core Group consist of the Chairs and Vice Chairs of the National Park Authority, Development Management and Review committees, plus the NPA's Senior Management Team and Leadership Team. The Core Group will also be open to any other Officers or Members of the Authority or external stakeholder as the need arises.

Financial considerations

The proposed Management Plan review programme will be resourced from existing budgets and staffing.

Legal considerations

The Environment Act 1995 requires National Park Management Plans to be reviewed at intervals of not more than five years.

Statutory consultees and other key stakeholders were formally notified of the National Park Authority's intention to update and review the Management Plan in January 2014.

Sustainability

The Management Plan's purpose is to help achieve National Park purposes, which are inherently concerned with the sustainable management of natural resources and cultural assets. However the Plan will be subject to a separate screening exercise for environmental and socio-economic impacts, including impacts on European protected sites, as required by legislation.

Equalities

The Management Plan will be screened for equalities impacts in line with the National Park Authority's Equality Plan (2012).

Recommendation:

That the revised Delivery Agreement for the Pembrokeshire Coast National Park Management Plan (attached at Appendix A) be agreed.

Author: Michel Regelous

Consultees: Martina Dunne, Phil Barlow, Leadership Team

Background Documents

- **National Park Management Plan 2009-2013**
English
<http://www.pembrokeshirecoast.org.uk/Files/files/Conservation/Conservation%20publications/National%20Park%20Management%20Plan%202009-2013-eng.pdf>
Welsh
<http://www.pembrokeshirecoast.org.uk/Files/files/Conservation/Conservation%20publications/Cynllun%20Rheolir%20Parc%20Cenedlaethol%202009-2013-cym.pdf>
- **National Park Management Plans Guidance by the Welsh Assembly Government & the Countryside Council for Wales, 2007**
English
<http://www.pembrokeshirecoast.org.uk/files/files/Conservation/Conservation%20publications/National%20parks%20final%20English.PDF>
Welsh
<http://www.pembrokeshirecoast.org.uk/Files/files/Conservation/Conservation%20publications/National%20parks%20final%20Welsh.PDF>
- **Environment Act 1995 - Part III (National Parks)**
<http://www.legislation.gov.uk/ukpga/1995/25/part/III>

Pembrokeshire Coast National Park Authority

Draft Delivery Agreement for the National Park Management Plan 2015-2019

Contents

Summary	3
1. Introduction	5
2. Timetable	8
3. Community Involvement Scheme	10
4. Monitoring and Review	12
5. Contacts	13
Glossary	14

Summary

This Delivery Agreement (the 'Agreement') relates to review of the Pembrokeshire Coast National Park Management Plan by the Pembrokeshire Coast National Park Authority.

The Agreement sets out the review timetable and proposed consultation arrangements for producing a Management Plan for the period 2015-2019. A timetable is given in section 2 of the Agreement and consultation and engagement proposals are outlined in section 3. The National Park Authority aims to publish a new Management Plan early in 2015.

Given that key components are already in place¹ in the existing Management Plan it is proposed that the review of the Management Plan will focus on management policy and on areas where action is required to achieve National Park aims². The main aim of involving people in the review of the Management Plan is to gain advice regarding, and support for, management policy.

The Agreement also explains how the requirements of Sustainability Appraisal, Strategic Environmental Appraisal, Habitats Regulations and Equality Impacts legislation will be fulfilled. Proposals for monitoring progress are also set out.

The key stages are:

<u>What</u>	<u>By whom/when</u>
<u>Approval of revised Delivery Agreement</u>	<u>National Park Authority</u> <u>2nd April 2014</u>
<u>Core Group meeting 1 to discuss draft documents</u> <u>(see below for a description of this group's</u> <u>membership and roles)</u> <u>Draft documents to be discussed: the Management</u> <u>Plan; Sustainability Appraisal (including Strategic</u> <u>Environmental Assessment and Habitats</u> <u>Regulations report); Equality Impact report.</u>	<u>Core Group</u> <u>16th April 2014</u>
<u>Core Group meeting 2 (if required) to discuss draft</u> <u>documents</u>	<u>Core Group</u> <u>7th May 2014 (if required)</u>
<u>Approval of consultation draft Management Plan,</u> <u>Sustainability Appraisal (including Strategic</u> <u>Environmental Assessment and Habitats</u> <u>Regulations report), Equality Impact report.</u>	<u>National Park Authority</u> <u>11th June 2014</u>
<u>Public consultation on the documents</u>	<u>Park Direction Team</u> <u>August 2014 – October 2014 (12 weeks)</u>
<u>Report of consultations and amended documents for</u> <u>approval</u>	<u>National Park Authority</u> <u>December 2014 (date to be set)</u>
<u>Publication of Management Plan</u>	<u>Park Direction/Graphics Team</u> <u>January 2015</u>

¹ ...it has been argued that National Park Management Plans should be objective-led. These objectives set the justification for the policies and actions identified in the Management Plan. This organising structure means that a review, and the responses to monitoring and any unexpected changes, can be systematic and transparent. Thus necessary changes in objectives can be made and its impact then traced down through the policies and Action Plan without the need to reassess the policy set as a whole (paragraph 5.11, National Park Management Plans Guidance Welsh Assembly Government & Countryside Council for Wales)

The Agreement replaces a previous version adopted by the National Park Authority on 26th September 2012. The previous version needed to be replaced due to timetable slippage.

The Agreement was approved on <DATE> by the National Park Authority and constitutes the formal framework for reviewing the Plan.

Any terms which may be unfamiliar or which have a specific meaning in the context of this document are explained in the Glossary.

1. Introduction

What is the purpose of a Delivery Agreement?

This Agreement sets out the way in which the Pembrokeshire Coast National Park Authority proposes to review the National Park Management Plan.

The current Management Plan (2009-13) for the Pembrokeshire Coast National Park was approved in 2009, with technical updates in 2014³. The Agreement refers to the review of the Plan and the 2014 updates.

The Agreement provides details of the various stages involved in the process and how and when groups, organisations and individuals can participate.

The Management Plan will be evaluated to see how sustainable it is and how it is likely to impact on the environment. This evaluation will be set out in a Sustainability Appraisal. The Sustainability Appraisal will also meet the requirements of Strategic Environmental Assessment and Habitats Regulations screening. Equality Impact screening will also be carried out, with a full assessment if required. The Agreement describes these impact assessments and the opportunities to comment on them.

Key parts of the Agreement for those who wish to be involved are:

- Section 1, which sets out the **timetable** for producing the Management Plan and associated Sustainability Appraisal.
- Section 2, which sets out the **Community Involvement Scheme**. This outlines the National Park Authority's principles of community engagement, its approach in relation to who, how and when it intends to engage with the community and stakeholders, and how it will respond to representations.

National Park purposes and the role of the Authority

UK national parks have two statutory purposes, set out in the Environment Act 1995:

- to conserve and enhance the natural beauty, wildlife and cultural heritage of the National Park
- to promote opportunities for public enjoyment and understanding of the special qualities of the National Park

Pembrokeshire Coast National Park Authority has a duty in pursuing these purposes to seek to foster the economic and social wellbeing of communities living within the National Park. The National Park Authority's Corporate Plan (February 2014) has the following stated aims:

- The landscape, environment and culture of the National Park are conserved for current and future generations
- Residents and visitors from a wide range of backgrounds enjoy, appreciate and understand the National Park
- The work of the National Park Authority has a positive impact on the local economy and the well-being of residents and visitors to the National Park
- The National Park Authority, in consultation with residents, visitors and other partners, adapts to the reduced funding over the period 2014/2016 while still maintaining good governance, and value for money

³ The public consultation period on the technical updates closed on 31st March 2014.

The role of the Management Plan

The National Park Management Plan describes how national park purposes (see above) may be accomplished. The Plan is intended as a plan for the National Park area, not just for the National Park Authority. Many other plans, processes and organisations are of direct relevance to it.

The Management Plan provides a context for decisions and for development planning policy. The Environment Act 1995 (Section 62ii) requires a range of public bodies and statutory operators to have regard to National Park purposes in conducting their business. The process of Management Plan review is an important part of garnering support for it, and the National Park Authority aims to produce a Management Plan that is a shared document, in which all relevant partners can see their contribution to achieving National Park purposes.

The current Management Plan includes:

- A description of the special qualities that make the National Park unique and what people value about it
- A description of how the National Park might look like in 20-30 years, based on people's views
- A description of the National Park and the links between people, the landscape, culture and the economy
- An assessment of the state of the National Park and the issues and opportunities facing it
- An assessment of the opportunities for enjoying and understanding the special qualities of the National Park
- Management policies
- Example project areas to address the identified issues and to realise the identified opportunities

The role of Sustainability Appraisal

Sustainability Appraisal will assess the environmental, social and economic implications of the Management Plan's strategies and policies⁴, and its fit with the requirements of the Habitats Regulations⁵. The Sustainability Appraisal will include Strategic Environmental Assessment⁶.

A precursor document (the "Preferred Strategy") to the current Management Plan (2009-13) and Local Development Plan (to 2021) was subject to a full, combined, Sustainability Appraisal/Strategic Environmental Assessment and it is proposed to review and update this work as necessary.

The draft Management Plan (2009-13) was screened by external consultants for significant impact under the Habitats Regulations, but did not need to proceed to a full assessment.

⁴ Planning and Compulsory Purchase Act, 2004

⁵ European Union Directive 92/43/EC (the Habitats Directive) requires any plan or programme likely to have a significant impact on a Special Area of Conservation or Special Protection Area to be screened for likely effects on the site. If there are likely effects, the plan or programme must be fully assessed ("appropriate assessment") to determine whether these effects can be justified, and to identify any mitigation measures that must be taken. The relevant UK legislation is The Conservation of Habitats and Species Regulations 2010.

⁶ As required by Statutory Instrument 2004 No.1656 (W.170), The Environmental Assessment of Plans and Programmes (Wales) Regulations 2004 (<http://www.opsi.gov.uk/legislation/wales/wsi2004/20041656e.htm>); and Planning and Compulsory Purchase Act 2004, Section 62(6) and European Directive EU2001/42/EC (<http://www.opsi.gov.uk/acts/acts2004/40005--g.htm#62>)

The intention in the Management Plan review is to update the evidence base and elaborate on the detail of the existing management policy and action framework. A proportionate assessment approach would be to assess these modifications and any potential cumulative or in-combination effects that might arise from changes to the policies.

In 2012 the then Countryside Council for Wales, Environment Agency Wales and Cadw were invited to comment on this approach. The Countryside Council for Wales responded in support of the proposed approach, subject to the proposed Plan modifications not being major or significant.

The Countryside Council for Wales also commented that it would be important to consider cumulative effects, not only in the context of the modifications but also in the context of the Plan as a whole and with other plans, policies and programmes, as these would have changed since these were reviewed for the Management Plan 2009-13. A review of plans, policies and programmes will be carried out as part of the Sustainability Appraisal.

Equality Impact Assessment

The Equality Act 2010 focuses on ending discrimination, advancing equality of opportunity and outcome, and fostering good relations between different individuals and communities.

The NPA adopted an Equality Plan on 28th March 2012⁷. For each new policy or practice (or revision of an existing policy or practice) the NPA will assess the likely impact of it on people with protected characteristics, by undertaking an initial screening assessment.

If the policy or practice is deemed likely to have an impact, a full equality impact assessment will be undertaken and an assessment report will be produced. An Equality Impact screening, and full assessment if required, will be carried out for the Management Plan review.

How does the Management Plan fit in with other Plans being prepared for the area?

~~The Management Plan is intended as a plan for the National Park area and purposes, not just for the National Park Authority. Many other plans and processes are of relevance to it. The Management Plan will refer to other relevant plans and the outcomes they are seeking to achieve but will not duplicate them in any detail.~~

~~The Environment Act 1995 (Section 62ii) requires some organisations, including public bodies and some statutory operators, to have regard to National Park purposes in transacting their own business. We will seek to ensure that the Management Plan is a key, shared, vehicle in which the National Park Authority and its partners articulate their commitments to these outcomes.~~

~~During this revision and plan period, the environmental framework and operational context are likely to change significantly with (for example) the proposed Environment Bill (2014), revised Welsh Government Protected Landscapes Policy Statement being issued, and development of natural resource planning and the establishment of a natural resource body for Wales.~~

~~The revised management plan will need to address such changes and continue to explore opportunities to deliver Welsh Government priorities within the context of the European Landscape Convention and an outcome-based approach for national policy at a local level.~~

⁷ http://www.pembrokeshirecoast.org.uk/Files/files/Committee/NPA/2012/28_03_12/09_12%20Equalities%20Plan.pdf

2. Timetable

Management Plan Review

The National Park Authority has followed guidance issued in 2006 by the Countryside Council for Wales on production of national park management plans. This guidance is still extant, and will be supplemented by guidance from Natural Resources Wales on incorporating ecosystem management principles into protected landscape planning.

The proposed timetable for production of the Management Plan is as follows:

<u>Stage</u>	<u>Actioned/agreed by</u>	<u>Results in</u>
<u>Delivery Agreement</u>	<u>National Park Authority 2nd April 2014</u>	<u>An agreed programme for review of Management Plan and associated documents</u>
<u>Drafting of:</u> <ul style="list-style-type: none"> • <u>Management Plan</u> • <u>Sustainability Appraisal (including Strategic Environmental Assessment and Habitats Regulations screening/assessment as required)</u> • <u>Equality Impact screening/assessment as required)</u> 	<u>Core Group meeting 1</u> <u>April 16th 2014</u> <u>Core Group meeting 2 (if required)</u> <u>May 7th 2014</u>	<u>Draft documents for consideration by NPA</u>
<u>Approval of draft:</u> <ul style="list-style-type: none"> • <u>Management Plan</u> • <u>Sustainability Appraisal</u> • <u>Equality Impact report</u> 	<u>National Park Authority 11th June 2014</u>	<u>NPA-approved consultation draft of a Management Plan for 2015-19 and the documents listed</u>
<u>Consultations on:</u> <ul style="list-style-type: none"> • <u>Management Plan</u> • <u>Sustainability Appraisal</u> • <u>Equality Impact report</u> 	<u>Park Direction Team August – October 2014 (12 weeks)</u>	<u>Public feedback on the draft Management Plan and potential impacts of it</u>
<u>Preparation of report of consultations, amendment of draft documents</u>	<u>Park Direction Team (August – November 2014)</u>	<u>A report of consultations</u>
<u>Approval of:</u> <ul style="list-style-type: none"> • <u>Report of Consultations</u> • <u>Final Management Plan</u> • <u>Final Sustainability Appraisal</u> • <u>Final Equality Impact report</u> 	<u>National Park Authority December 2014 (date to be set)</u>	<u>An agreed Management Plan and associated documents</u>
<u>Publication of:</u> <ul style="list-style-type: none"> • <u>Report of Consultations</u> • <u>Final Management Plan</u> • <u>Final Sustainability Appraisal</u> • <u>Final Equality Impact report</u> • <u>Post-adoption sustainability statement</u> 	<u>Park Direction/Graphics Team</u> <u>January 2015</u>	<u>Publication of agreed Management Plan and associated documents</u>
<u>Monitoring and review of Management Plan</u>	<u>Park Direction (as coordinator), reporting to Operational Review Committee/NPA</u>	<u>Assessment of progress on National Park purposes, assessment of fitness of Management Plan through monitoring reports</u>
<u>Authority actions resulting from the Management Plan</u>	<u>Park Direction lead</u>	<u>Effective action to achieve National Park purposes</u>

Core Group

The Core Group referred to in the timetable above will act as a sounding board and discussion forum for the documents listed prior to their consideration by the National Park Authority.

Membership of the Core Group was agreed at the National Park Authority meeting of 26th September 2012 and it is not proposed to alter the membership. Thus it is proposed that the Core Group consist of the Chairs and Vice Chairs of the National Park Authority, Development Management and Review committees, plus the NPA's Senior Management Team and Leadership Team. The Core Group will also be open to any other Officers or Members of the Authority and to external stakeholders as the need arises.

What resources is the National Park Authority committing to the review?

Responsibility for reviewing the Management Plan will lie principally with the National Park Authority's Park Direction team. Members and officers of the National Park Authority will be involved through the Core Group and full Authority meetings. Support from other Officers within the Authority will also be required.

3. Community Involvement Scheme

Who can get involved and how?

The General Public

Individuals, businesses, organisations and groups can become involved by commenting when the draft Management Plan and associated documents are published for consultation.

There will be publicity on the National Park Authority's website when the draft Management Plan and associated documents are published for consultation and in local newspapers. An official Public Notice will be placed in the Western Telegraph.

Direct Mailing Group

Any individual, organisation, or group can be added to the National Park Authority's Direct Mailing List so that they can be automatically kept informed at all subsequent stages of the process. If you are interested in being kept directly informed, please email devplans@pembrokeshirecoast.org.uk with your contact details, or telephone 0845 3457275 and ask to be put through to Park Direction.

Our contact with you will be by direct mailing (or emailing, if you prefer) of details on consultations taking place or items on progress made to date.

All those who comment during the consultation periods will be added to the Direct Mailing List.

Hard to Reach Groups

These are the groups that traditionally have not taken part to any great extent in preparing plans and extra efforts will be required to encourage these people or groups to be involved. This will be achieved by using already established forums, wherever possible, and might include, for example, ethnic or religious groups, disabled people, young people and the elderly. However, many people do not have any associations with existing forums and we will look for opportunities to reach as many people as possible subject to the amount of time and resources that can be reasonably dedicated to this.

Statutory consultees and other partner organisations ('key stakeholders')

These consultees will be provided with an opportunity to comment on the draft Management Plan and associated documents. Pembrokeshire County Council and Natural Resources Wales are among the statutory consultees. Community, Town and City Councils will also be notified.

What feedback will be provided?

People sending representations will receive an acknowledgement letter or e-mail providing a contact point and details on how the Authority will deal with the representation. Petitions received will be acknowledged in the same way to the presenter of the petition. If these opportunities for feedback are more than six months apart then an update will be sent to all those on our direct mailing list to update on progress. The Authority's website: www.pembrokeshirecoast.org.uk will also provide updates.

After the consultation period a report of consultations will be produced. This will set out people's representations and written feedback by the Authority on whether and how they

will be taken into account in the final Management Plan. If it is deemed that particular comments need not be reflected in the final Management Plan it will be explained why.

Key Community Involvement Stages and Actions

Stage	Purpose	External Involvement	Consultation/Notification Mechanism
Drafting	To produce a draft revised Management Plan, Sustainability Appraisal and Equality Impact assessment	Statutory consultees, key stakeholders	Email correspondence
Public consultation	To seek people's view and comments on a proposed revision of the Management Plan Sustainability Appraisal and Equality Impact report	The general public Statutory Consultees All Other Consultees Hard to Reach Groups	Press release Press notices PCNPA website PCNPA Headquarters Libraries Letter and a copy of the documents Letter/email Letter/email via PAVS and/or established representative networks
Report of consultations	To explain how people's views and comments have been taken into account	Respondents	Letter/email
Publication	To advise that the final Management Plan, Sustainability Appraisal and Equality Impact report are available. The documents will be made available in English and Welsh and on the Authority website or can be sent electronically on request. Hardcopies will be printed on an on-request basis to conserve resources, and a charge will be made in line with Authority charging policy.	The general public Statutory Consultees All Other Consultees Hard to Reach Groups	Press release Press notices PCNPA website PCNPA Headquarters Libraries Letter and a copy of the documents Letter/email Letter/email via PAVS and/or established representative networks
Monitoring and review	To see if the Plan is progressing towards desired goals and to determine when review is necessary.	General Public Statutory Consultees Consultation respondents	NPA website

4. Monitoring and Review

Delivery Agreement

The Delivery Agreement will be reviewed:

- If Plan preparation process falls behind schedule (i.e. over 3 months)
- If significant changes are required to the Community Involvement Scheme
- If significant changes occur in the resources available to carry out Plan preparation

Achieving the objectives of the Delivery Agreement will be assessed through each stage of the Plan's preparation.

Management Plan monitoring and review

~~Annual monitoring reports for the Local Development Plan will be submitted by the 31st of October each year to the Welsh Assembly Government covering performance for the previous financial year (ends in March). The reports will be made available on the Authority's website and any critical issues that arise will feed into a review of the Plan.~~

Monitoring of the Management Plan is a shared task, as many organisations collect information on relevant outcomes and trends.

Guidance advises that a review of the Management Plan is required every five years, although it can be partial in nature.

5. **Contacts**

For further information please contact:

Michel Regelous (**Management Plan**)
Philip Barlow (**Sustainability Appraisal**)

Pembrokeshire Coast National Park Authority
Llanion Park
Pembroke Dock
Pembrokeshire
SA71 6DY

Tel: 0845 3457275

Email: devplans@pembrokeshirecoast.org.uk

Website: www.pembrokeshirecoast.org.uk

Glossary

<p>Annual Monitoring Report (AMR)</p>	<p>A report that assesses the extent to which policies in a local development plan are being successfully implemented.</p>														
<p>Community</p>	<p>People living in a defined geographical area, or who share other interests and therefore form communities of interest.</p>														
<p>Community Involvement Scheme</p>	<p>Sets out the project plan and policies of a local planning authority for involving local communities, including businesses, in the preparation of a local development plan. The Community Involvement Scheme is submitted to the Welsh Assembly Government as part of the Delivery Agreement for agreement.</p>														
<p>Consultation</p>	<p>A formal process in which comments are invited on a particular topic or set of topics, or a draft document usually within a defined period.</p>														
<p><u>Core Group</u></p>	<p><u>A group consisting of members and officers of the National Park Authority which will act as a sounding board and discussion forum for key documents and proposals prior to their formal consideration by the National Park Authority.</u></p>														
<p>Delivery Agreement</p>	<p>A document comprising an Authority's timetable for the preparation of the Management Plan together with its Community Involvement Scheme submitted to the Assembly Government for agreement.</p>														
<p>Engagement</p>	<p>A proactive process which encourages substantive deliberation in any given group of people/ section of the community.</p>														
<p>Evidence</p>	<p>Base Interpretation of the present state of an area (i.e. baseline) or other information/ data to provide the basis for planning policy and against which to measure change.</p>														
<p>Habitats Regulations Assessment</p>	<p>Any plan or programme likely to have a significant impact on a Special Area of Conservation or Special Protection Area and is not directly concerned with the management of the site for nature conservation must be screened for likely effects on the site. If there are likely effects, the plan or programme must be fully assessed ("appropriate assessment") to determine whether these effects are justifiable in a wider context, and identify any mitigation measures that must be taken.</p>														
<p>Libraries</p>	<table border="0"> <tr> <td>Cardigan</td> <td>Neyland</td> </tr> <tr> <td>Crymych</td> <td>Pembroke</td> </tr> <tr> <td>Fishguard</td> <td>Pembroke Dock</td> </tr> <tr> <td>Haverfordwest</td> <td>St Davids</td> </tr> <tr> <td>Milford Haven</td> <td>Saundersfoot</td> </tr> <tr> <td>Narberth</td> <td>Tenby</td> </tr> <tr> <td>Newport</td> <td></td> </tr> </table>	Cardigan	Neyland	Crymych	Pembroke	Fishguard	Pembroke Dock	Haverfordwest	St Davids	Milford Haven	Saundersfoot	Narberth	Tenby	Newport	
Cardigan	Neyland														
Crymych	Pembroke														
Fishguard	Pembroke Dock														
Haverfordwest	St Davids														
Milford Haven	Saundersfoot														
Narberth	Tenby														
Newport															
<p>Local Development Plan (LDP)</p>	<p>The required statutory development plan for each local planning authority area in Wales. A local development plan is a land use plan which includes a vision, strategy, area wide policies for development types, land allocations, and where necessary policies and proposals for key areas of change and protection. It is subject to independent examination. Policies and allocations must be shown geographically on the Proposals Map forming part of the plan.</p>														
<p>Management Plan</p>	<p>In National Park areas the National Park Management Plan is the strategic over-arching document, co-ordinating and integrating other plans, strategies and actions where these affect the Park purposes and duties and should inform the Local Development Plan.</p>														
<p>Press Releases</p>	<p>Sent to media including newspapers, radio and television news stations. Media may choose not to print or broadcast the news</p>														

Significant Effect	item. Effects which are significant in the context of a plan. Strategic Environmental Assessment Directive identifies criteria for determining the likely environmental significance of effects.
Stakeholders	People whose interests are directly affected by a local development plan (and/ or Sustainability Appraisal/Strategic Environmental Assessment) and whose involvement is generally through representative bodies.
Strategic Environmental Assessment (SEA)	Generic term used to describe environmental assessment as applied to policies, plans and programmes. The Strategic Environmental Assessment Regulations require a formal “environmental assessment of certain plans and programmes, including those in the field of planning and land use”.
Sustainability Appraisal (SA)	Tool for appraising policies, including local development plans, to ensure they reflect sustainable development objectives (i.e. social, environmental and economic factors). Sustainability Appraisal fully incorporates the requirements of the Strategic Environmental Assessment Directive and Habitats Regulations.
Sustainability Appraisal Report	A document required to be produced as part of the Sustainability Appraisal process to describe and appraise the likely significant effects on sustainability of implementing a local development plan. It is an integral part of the development plan making process.

Organisations with which informal contact was made in 2013 regarding baseline evidence, the current legislative and policy context and indicative management requirements for a revised Management Plan

1. Brecon Beacons National Park Authority
2. Cadw
3. Campaign for the Protection of Rural Wales
4. Carmarthen Bay and Estuaries European Marine Site
5. Communities First
6. The former Countryside Council for Wales
7. Darwin Experience
8. Defence Infrastructure Organisation (nature conservation)
9. Dŵr Cymru Welsh Water
10. Dyfed Archaeological Trust
11. The former Environment Agency Wales
12. Exmoor National Park Authority
13. Hywel Dda Local Health Board
14. Keep Wales Tidy
15. Campaign for National Parks (Mosaic project)
16. Natural Resources Wales
17. Peak District National Park Authority (archaeology)
18. Pembrokeshire Association of Voluntary Services
19. Members of the Pembrokeshire Biodiversity Partnership (all partners contacted, as individual organisations)
20. Pembrokeshire Coastal Forum
21. Pembrokeshire College
22. Pembrokeshire County Council
23. Pembrokeshire Local Access Forum
24. Pembrokeshire Marine Special Area of Conservation
25. Pembrokeshire Outdoor Schools
26. Pembrokeshire Tourism
27. PLANED
28. The Prince's Trust
29. Royal Commission on Ancient and Historical Monuments in Wales
30. Snowdonia National Park Authority
31. Sustrans
32. The National Association of Areas of Outstanding Natural Beauty
33. The National Trust
34. University of Wales
35. Welsh Government